



Rights of Women is a well established women's organisation committed to informing, educating and empowering women on the law and their legal rights. Through our advice line services, publications, training courses and events and policy and campaigning work we aim to make the law accessible to all women and help them achieve justice and equality. Based in London our team includes 3 Legal Officers and nearly 40 volunteer solicitors and barristers delivering services to women throughout England and Wales.

Office volunteer

We are looking for an office volunteer to support us with the administration and delivery of our vital legal advice and information services for women.

We are looking for a commitment of a minimum of 2 days per week for a period of at least 3 months. The volunteer will be based at our office in London and will be a well motivated, organised and reliable woman with an understanding of and commitment to the work of Rights of Women. Computer literacy and good interpersonal skills are essential for this role, as is an ability to work as part of a small team.

Reasonable travel and subsistence expenses will be paid.

This is a unique opportunity to gain experience of working within a leading women's legal organisation. There will be opportunities to learn more about the work of Rights of Women, attend training and other events and be involved in other aspects of our work.

How to apply

Please send a covering letter addressing the key qualities set out in the role description together with a CV by **12 noon (midday), Friday 28 October 2011**. Interviews will take place on **Thursday 03 November 2011** with the role commencing shortly after.

Applications can be emailed to info@row.org.uk or posted to:

Rights of Women
52-54 Featherstone Street
London
EC1Y 8RT

For more information about Rights of Women please visit www.rightsofwomen.org.uk